



Fort Nelson First Nation

Strong. Healthy. Proud. Self-reliant.

INTERNAL/EXTERNAL POSTING

Job Title:	Custodian (2 jobs available)	Posting #:	43-2024
Department:	Community Infrastructure & Safety Services	Grade:	G1-L1
Location:	On Reserve	FTE:	0.86
Supervisor:	Manager, Public & Capital Works	Starting Rate:	\$17.65/hr.
Key Duties:	Assets Security, Safety, Cleaning, Tools/Equipment	First Posted:	2024-11-13
Effective Date:	Immediate, part-time permanent	Closes:	2024-11-26

What You'll Do

As the Custodian, you will be responsible for keeping buildings clean and secure. You will prioritize daily tasks independently within a structured schedule, following set guidelines. Your duties include routine cleaning of offices, classrooms, washrooms, kitchens, and shared areas. You may also work with senior staff or contractors for special tasks like carpet cleaning and floor waxing. You will be responsible for your assigned building, cross-train with other custodians, and ensure all safety practices are followed. Success in this role requires understanding cleaning methods and using resources like policies, procedures, maintenance schedules, and WHMIS guidelines. Other related duties as assigned.

Valued Qualifications

Knowledge:

- Mature individual and able to read and write standard words.

Skills:

- Good communication skills and listening skills

Abilities:

- Ability to ask questions for clarification
- Ability to interact well with other workers and the public

Other (required):

- Compliance with BC Immunization program and TB Screening.
- Satisfactory completion of a police information check.
- Valid Class 7 or 5 BC Driver's License and Drivers Abstract.
- *May consider individuals who do not possess a license but have the ability to get to and from work.

Optional:

- Ability to speak Dene and/or Cree.
- Other certificates such as: WHMIS, First Aid.

Work Setting

Evening cleaning typically takes place after all staff have left the buildings for the day, so workers may work alone; however, some buildings offer evening programs and other workers and patrons may be in attendance during work hours. The regular work schedule is Monday to Friday, 6 hours each evening starting at 4:30 p.m.; later start times may be arranged – 30 hours per week, year-round. Seasonal cleaning will take place during building closures on weekends. Extra-regular hours and overtime hours are occasionally required.



Fort Nelson First Nation

Strong. Healthy. Proud. Self-reliant.

INTERNAL/EXTERNAL POSTING

Benefits and Lifestyle

Join the FNFN team and enjoy a competitive hourly wage and a 30-hour work week. We offer a benefits package (health/dental, insurances, weekly indemnities), vacation to help you recharge. The rate offered will reflect your certifications, experience, knowledge, skills, and other valuable attributes.

Ready to Apply? Here's How:

Closes: November 26, 2024 at 11:59 p.m. *Preference may be given to qualified First Nation's applicants. Kindly forward your cover letter and resume to: recruitment@fnnation.ca

We thank all individuals for applying, but only those applicants whose applications clearly demonstrate meeting all of the requested minimum requirements will receive a reply. * Constitution Act, 1982 [Section 35]; Canadian Charter of Rights and Freedoms [Section 15(1)]; Canadian Human Rights Act [Section 16(1)]; Employment Equity Act [Section 5(a), 10(b)]; Declaration on the Rights of Indigenous Peoples [Article 22]; ILO Convention 169 on Indigenous and Tribal Peoples in Independent Countries.